

**College Road Primary School  
Learning & Environment Committee Meeting  
Summer Term Thursday 22<sup>nd</sup> June 2017 – 3.45pm**

**Present:**

Mr J Wallace (Headteacher)  
Mrs J Wain (Chair L&E)  
Mrs Mitrache  
Mrs Clements  
Mrs S Brown (Clerk)  
Mrs C Francis-McLeod (Deputy Headteacher)

Also present:

Action

<b>MINUTES</b>	
<p><b>1. Apologies for absence</b> Mrs Eccles.</p> <p><b>2. Minutes of previous meeting</b> Item 2 – Radon monitors back in place, results due in September 2017.</p> <p>Attendance – Mr Wallace wrote to the Chair of PAG about the current attendance issue and the school have not received a reply. Mr Wallace has also communicated concerns to the Director of Education about attendance, PCC are investigating their current position which is that warning letters are sent however there is a phrase included which says there may be a penalty notice. A report is being drawn up which Mr Wallace requested a copy of for Governors, which PCC have declined to share, being only for council members.</p> <p><b>3. Progress through the School Improvement Plan</b> Attainment - data was requested by Mrs Wain for the L&amp;E meetings which has been produced for Term 2 and 4, this will be presented at all L&amp;E committee meetings.</p> <p>85% of all children at ARE, the government’s target, which we aim to meet. Mr Wallace briefed Governors on the data charts, mobility has a huge effect on this data. Precision teaching, HLTA one to one time and using the pupil premium teacher is helping to maintain good progress. Staff meetings, support, training and Inset are taking place to assist teachers to reach/get close to the set out targets. Our progress rates are proven to be extremely good, however the starting points are low.</p> <p>KS2 results are due early July and KS1 are nearly ready. The school were moderated once again for KS1 moderation. Again, the moderators were moderated.</p> <p>KS1 results for this school year are likely to be low due to current cohort, staff absence, high incidence of SEN and mobility.</p> <p>The interventions and additional support put in place for the children in KS1 were not as effective as hoped, this will be dealt with and actioned in due course. Governors have been made aware of the disappointing situation, and were assured actions to address this will be successful.</p>	

KS2 assessments should be positive and we await the SATs results.

Attendance is 96.61% at present. The highest at the end of May for 5 years.

Mr Wallace has felt that the school actively works hard within the community and local area, and maintains local links which is evidenced from social media, the visitor's book and in the media.

Due to the behaviour for a young child in KS1 it has led to an exclusion however overall the behaviour within the school is of a very high standard.

Quality of teaching report – using the local area: a successful relationship has been built with a group called EarthJump, lots of ongoing work planned for the upcoming term.

The quality of teaching is 87% - 92% good or better at present, new teaching staff due to start in September will help improve this.

Spiritual & Cultural – content of displays and children's learning is positively reflected and shows a broad range of children's knowledge and learning.

SEN – increased progress of G&T children. There is an improvement on the previous school year, G&T programmes are ongoing.

China – Lots more resources, children's ability in speaking, writing and culture is extremely positive. The school have successfully secured a different Chinese language assistant for another year.

Informing and involving parents (relating to Maths) – Maths games programme has started, progress rates in Maths are at age related expectations. Trial run and targeted at certain children at present.

MAST - Counsellor and Learning Mentor has been maintained.

Safety – The safeguarding and access has improved due to the recent works in the spring term and over half term.

Access plan – all priority no 1s have been completed and priority no 2s are now being actioned.

Healthy Eating – Some assemblies, visitors and staff run clubs are taking place as well as CaterED visiting and working with classes. Working to translate this outside of school.

#### **4. Buildings/H&S update**

The KEEP and new Reception area/learning space is now complete. 2 condition surveys have taken place, still awaiting results after chasing them. In all Health and Safety, we are compliant, Mr MacLeod has worked extremely hard to improve health and safety throughout the school.

#### **5. Fire drill report**

Particularly positive drill as the whole school evacuated to the local park for the first time which is part of the emergency procedure.

<p><b>6. Accidents monitoring</b>  Accident results all seem to be trips, falls and being hit during sporting activities. The couple of more serious incidents have been actioned immediately to ensure they do not reoccur.  A couple of more serious incidents have taken place outside of the school grounds with pupils which we have assisted with.</p> <p><b>7. Policies:</b>  Use of internet (Staff/Pupils) – no changes signed and approved  Mobile phones – no changes signed and approved  Sex Education – no changes signed and approved</p> <p><b>8. Business brought forward by the chair</b>  None</p> <p>The meeting ended at 4.55pm</p>	
<p><b>Date of next meeting: 19<sup>th</sup> October 17</b></p>	