

**College Road Primary School  
Learning & Environment Committee Meeting  
Summer Term Thursday 21<sup>st</sup> June 2018 – 4.35pm**

**Present:**

Mrs J Wain (Chair L&E)  
Mr J Wallace  
Mrs D Mitrache  
Mrs H Massey  
Mrs L Clements  
Mrs C Francis-McLeod (Deputy Headteacher)

**Also Present:**

Mike Coomber (Acting Clerk)

MINUTES	Action
<p><b>1. Apologies for absence</b> None. The Chair offered advanced apologies for the next Full Board meeting.</p> <p><b>2. Minutes of previous meeting</b> Addressing Governor concerns, Mr Wallace defined the financial and practical costs of reduced external support for the most vulnerable children. Despite these challenges the school had implemented plans to mitigate this as a consolidated service was not expected until next Spring. Questioned over a change of Council priorities, Mr Wallace agreed to assist Governors in raising concerns to Councillors and this should be made clear at the Full Board meeting in July.</p> <p><b>3. Progress through the School Improvement Plan</b> Invited to lead, Mr Wallace concentrated on areas of significant change. <b>Attainment:</b> Although SATs results were not yet available, KS2 maths was expected to show 82% at ARE, an excellent achievement supported by carefully targeted support. KS1 were behind their target at 72% due to high mobility and levels of need. Progress rates were good <b>Attendance:</b> 96.01% for the whole school and 96.1 for Y1-6. Below the ideal but within the City's top 10 percent. Questioned on recent council elections, it was recognised that holidays tended to drive absence rates. <b>Assessment:</b> A new system was now in place to assess progress in ARE mindful it should not over-influence teaching or exclude teaching other skills. Asked for further detail, Mrs Francis-McLeod explained the system had been developed from a number of sources. <b>Learning and Teaching:</b> Children were aware of themselves as learners and values based education gave them increased levels of confidence and moral fortitude. Questioning how this was assessed, the Committee learned that in addition to typical moderation and review, there was anecdotal evidence both in school and from parents that resilience and personal responsibility were increasing. <b>Quality of Teaching:</b> Overall 92% was good or better supported by peer observation and good staff communication which had been recognised by Ofsted. Teaching of British Values also showed good practice particularly in less concrete areas. <b>SEN:</b> This would carry into the next SIP, reductions in external provision despite increased need meant only 64% would reach progress targets.</p>	Clerk

Parents were often attracted to the school because it took provision seriously. Governors asked if other schools had similar proportions of need, learning that as many schools now acted as their own admissions authority an overview was no longer possible. The Committee, again, felt Councillors might be approached.

**Informing and Involving Parents and Carers:** Inviting parents into lessons after assemblies had been successful with 30 attending each session. This helped maintain Homework rates at 90%.

**After school extended provision:** Around 60 children attended each week and although continual re-advertisement was necessary, running until 5 pm rather than 6 meant the service was financially viable.

**Curriculum Courses:** These Friday morning courses were well attended. Mr Wallace agreed occasional after school courses could be run for working parents and viability would be investigated. Class teachers and subject leaders could be approached where parents were unable to attend.

**Care, Guidance and Provision:** With significant reductions in external provision, a student learning mentor and staff taking additional responsibility to support individual children provided a provisional solution.

**Premises:** This, notably sports netting, would be carried into the next SIP.

Concluding, Mr Wallace considered 90-95% of the SIP had been achieved as it involved the Committee. The allotment area had been particularly successful. Alternative activities for play were also a success but further training in play would be in place by September. Asked for detail, the meeting learned that staff would play with and model play for children used to screen based games. Mrs Wain echoing his gratitude to staff.

#### 4. Quality of Teaching Report

This had been covered above.

#### 5. Buildings/H&S Update

Developments included:

- Considerable redecorating with the support of Babcock
- £900 spent on computer server GDPR related security
- Seven new computer tables for safer staff working
- Extensive H&S training for all staff
- Continued commitment from Graeme MacLeod

Two concerns were the condition of the playground and school heating. The first would require perhaps £70-80,000 of work, the latter £125-155,000. The LA were aware of these concerns and Mr Wallace would encourage them to develop a plan before the end of the school year.

#### 6. Fire Drill Report

After reading a tabled report, Governors recognised that the final bullet point showed the value of drills, especially as the child involved raised the issue.

#### 7. Accidents monitoring

Examination of logs showed no significant patterns in accidents and no serious incidents. This suggested a safe environment and children concurred.

#### 8. Policies

- Use of Internet (Staff/Pupils)
- Mobile phones

<ul style="list-style-type: none"> <li>• Health and Safety</li> <li>• Radon</li> </ul> <p>All policies were approved and signed by the Chair.</p> <p>Questions revealed that:</p> <ul style="list-style-type: none"> <li>• National policy was more supportive of the school's ban on mobile phones</li> <li>• The policy was increasingly embedded</li> <li>• Refusal of entry was enforced where the ban was found unacceptable but this was rare</li> <li>• Children demonstrated ownership and policed the policy</li> </ul> <p>The school had been fortunate in the support it had been given ensuring it was one of the few compliant with radon guidance however, moving forward there would now be a charge to the school and the next monitoring was imminent.</p> <p><b>9. Business brought forward by chair</b></p> <p>The Chair had no business.</p> <p>Mr Wallace encouraged all Governors to attend the art exhibition and sale on the following day. There was considerable interest from other schools and the wider community.</p> <p>The meeting ended at 5.20pm.</p>	
<p><b>Date of next meeting: 18<sup>th</sup> October 2018</b></p>	