

College Road Primary School

Minutes of the Full Governors' Meeting held on Thursday 17th November 2016 The meeting commenced at 3.45pm – Art Room

Present: Mr J Warwick (Chair), Mr J Wallace (Headteacher), Mrs A Blom, Mrs L Cvetanovic, Miss L Corbett, Mrs D Mitrache, Mrs V Eccles, Mrs S Lees, Mrs J Wain, Mrs S Brown (Clerk) and Mrs C Francis-McLeod (Deputy).

	Action
<p>1. Apologies/sanctions for absence Mr N Head and Mrs L Clements.</p>	
<p>2. Elect Chair/Vice Chair Expressions of interest were requested by the Clerk. Mr Warwick has expressed interest to stand as Chair proposed and seconded by Mrs Cvetanovic and Mrs Wain. Mr Warwick duly elected. Mrs Lees was proposed to stand as Vice Chair by Mrs Wain which was seconded by Mr Wallace. Mrs Lees duly elected.</p>	Clerk
<p>3. Minutes of previous meeting/matters arising Mrs Korzeniowska was thanked for her hard work as a parent governor. Mrs Mitrache our new parent governor was welcomed by the Chair.</p>	
<p>4. Governing Body Vacancies update The parent Governor vacancy has now been filled.</p>	
<p>5. School Improvement</p>	
<p>Review and adopt committee structure and agree membership Mrs Mitrache has joined the Learning and Environment subcommittee. Mrs Lees has moved to English and Mrs Mitrache has taken on Maths.</p>	Clerk
<p>Receive Governors annual report A report was provided by Peter Crispin our external advisor which Mr Wallace explained to Governors. The report shows Pupil Premium is being spent well, staffing situation is very settled and attendance is excellent. It provides good evidence of the schools awards and that the Governing body works well with the school, their hard work is recognised. The purpose of the report is to give an external view of the school; everyone was congratulated on the report. Report was accepted by the Governing body.</p>	
<p>Governor visits There have been numerous Governor visits that have taken place recently and the recent visit reports from the Governors day earlier in the month was shared. Governors gave their views on how positive the</p>	

<p>No changes. Policy was approved and signed.</p> <ul style="list-style-type: none"> • Terms of Reference No changes. Policy was approved and signed. • Attendance Policy Changes due to legal expectations and the law have been updated. Policy was approved and signed. • Governor Visits No changes. Policy was approved and signed. • Child Protection and Safeguarding Policy New Policy from PCC. We are staying within recommendations and the law. Policy was approved and signed. <p>11. Receive Safeguarding Children – Annual Report & Looked after children report Governors received a report; attention was drawn to the regular meetings that take place. Social care have a new approach with much higher thresholds to referrals, which was explained to Governors. This places extra responsibilities on front line services such as schools, with no expansion in resources. Since this, is potentially placing children at risk, Governors agreed that the Headteacher should write to the chair of PCSB, expressing Governors grave concerns. The school purchase support from the MAST team which is invaluable.</p> <p>12. SWPET update There is still ongoing work and cooperation between the Headteachers, the outgoing schools still wish to remain engaged together. Joint moderation will take place.</p> <p>13. Correspondence An email was received from Mr Finch thanking Governors for his leaving gift at the end of the summer term. Governor’s professional development handbooks were received by Governor support which was handed to Governors.</p> <p>14. Business brought forward by the Chair None</p> <p>15. Date and time of next meeting – 16th March 2017 Meeting finished at 5.25pm.</p>	<p>Headteacher</p>
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