

# COLLEGE ROAD PRIMARY SCHOOL

## School Code of Conduct for Governors

This Code is not a definitive statement of responsibilities but sets out the common understanding of the broad principles by which governors, supported by the senior management team, will operate:

- **To be strategic**
- **To be accountable**
- **To be a critical friend**

The governors of College Road Primary School accept the following principles:

- Governors and the senior leadership team are in accord with their commitment to uphold the aims of the school and the actions of governors must reflect this.
- Governors have responsibility and accountability for being strategic; they will determine and actively monitor the policies of the school and shall annually review all statutory policies.
- Governors acknowledge that the day-to-day management of the school and implementation of plans and policies approved by the governing body is the responsibility of the Headteacher and senior leadership team.
- Governors and staff should share mutual respect and staff must feel that their views are valued by governors.
- Governors should develop good working relationships with the Headteacher, staff, parents, carers, the Local Authority and other agencies ensuring the views of stakeholders are obtained whenever possible.
- Governors are appointed or elected by different groups but all are equal and should share the same concern for the welfare of the school as a whole.
- Governors should be objective and feel able to raise issues in a constructive manner; their role is to question and support in equal measure.
- Governors are free to express their own views within meetings and acknowledge that differences of opinion may arise. However, when a

majority decision is made all governors must accept the collective responsibility for the decision.

- Governors are expected to conduct themselves in a professional manner at all times.
- Only those items listed on the agenda will be discussed at the meeting. Governors may ask the chair to include an item on the next agenda.
- Confidentiality is expected. However, it should be noted that all recorded decisions will enter the public domain except for those discussed under Part II procedures which will remain confidential.
- It is essential that governors take time to prepare for a meeting and read all necessary papers. If a governor is unable to attend he/she must submit apologies to the clerk.
- It is imperative that governors declare openly and immediately any personal conflict of interest arising from a matter to be discussed by the governing body.
- It is important that governors review their continued professional development seeking to enhance their effectiveness as a governor by attending training courses to increase knowledge and benefit from best practice.
- Governors should endeavour to take an active role in supporting and visiting school whenever possible and should strive where possible to engage with the wider community.
- Governors acknowledge that whilst e-mail offers an efficient facility to circulate agendas and minutes, the use of e mails, sent to multiple addresses, to engage discussion and seek views should not be encouraged. Any governor who has a concern about a process should speak to the Chair or Vice Chair of Governors who will take the appropriate action. All governing body business must be conducted through the official meeting forum.
- Governors must provide information to enable the Governing body to fulfil its responsibilities to publish pecuniary and business information about each Governor.

Signed.....Governor of College Road Primary School

Date... ..