

**College Road Primary School  
Learning & Environment Committee Meeting  
Summer Term Thursday 19<sup>th</sup> June 2014 – 3.45pm**

**Present:**

Mr J Wallace (Headteacher)  
Mr K Finch (Chair)  
Mrs L Clements  
Mrs J Wain  
Mrs L Sculpher  
Miss S Bigmore (Clerk)

	<b>Action</b>
<p><b>1. Apologies for absence</b> None</p> <p>Mr Finch welcomed Mrs Sculpher to the committee.</p> <p><b>2. Minutes of the previous meeting</b> Item 6 – New staff room is working well, staff are taking lunch and working better during PPA time in the new facilities. Item 7 – KS2 SATs took place and the school were monitored by the local authority. There were a couple of issues with 2 children that were disruptive during the tests, this was reported to the Government as advised by the LA. Separate arrangements were made for one child to take the test away from the rest of the class.</p> <p><b>3. Progress through School Improvement plan</b> Attainment – 85% of children across the school are on track with standards. Mr Wallace handed Governors a progress report, all except Year 6 reading are on track which is down to good teaching.</p> <p>Actual class gains – progress figures are on track except Year 2. With the new curriculum due to start in September, it is more demanding so the progress charts will need to be monitored.</p> <p>Reading Standards KS2 – The school is on track for predicted targets, teacher assessments will show this although still waiting on SATs results.</p> <p>Attendance – Currently at 96.33% up until May 14. Attendance was low the week after half term due to parents taking children away during the holiday.</p> <p>Visitor’s book – excellent comments are being left from visitors coming into the school. No negative comments have ever been left.</p> <p>Progress and Achievement – Mr Wallace referred back to the data provided on current standards &amp; progress.</p>	

Care and support – Subscriptions have remained for learning mentors which make good or better progress throughout the school and the counselling service is also available.

Safety – Two minor staff incidents in the last year.

PE – Staff skills for delivery of PE provision has been monitored regularly and after school clubs which are attended by over 100 children.

Learning and Teaching – Maths and new national curriculum is currently being trialled and due to be published on the school website on Friday. The new curriculum is relevant to our children and a huge amount of work has been put into it by the current SLT.

#### **4. Quality of Teaching report**

Mr Wallace briefed Governors on the current teachers at College Road; class teachers are observed between 5 – 8 times a year by the Headteacher and graded.

Term 1 and 2: 55% outstanding/good, 33% good, 12% satisfactory/good.

Term 5 and 6: 71% outstanding/good, 29% good.

#### **5. Buildings/H&S report**

Governors were handed the recent report of the fire drill held on 17<sup>th</sup> June 2014. Governors were impressed with the report.

First Aid – most accidents are falls or trips. There have been 2 incidents recently that have taken place in the playground where the child has had to go to hospital. One was in the boat area and the child broke her arm, the design of the area is being investigated, parents were spoken to and understanding that it was an accident. Work will take place during the summer of the boat area to make it safer. The other accident was in the quad area, a child was leaning against a rail which came away from the post and the child banged her head. A double thickness handrail has been installed by the caretaker and the parents are content this was also an accident.

Practice of reporting serious incidents in the future will include reporting to RIDDOR.

A new play shed has been purchased by the school council, quote for a new canvas canopy has been looked into but it was extremely expensive so deep cleaning will take place during the summer instead by the local window cleaner.

Quotes have been received to change the layout of the staff toilets and convert male toilets into storage. This will include updating the

Headteachers office and has been approved by 2 members of the Finance and Personnel committee.

Mr Wallace took Governors to view the outside areas of the playground which will be altered and improved to comply with H&S.

#### **6. Policies**

- Use of Internet (updated policy)
- Mobile phones
- Health & Safety
- Sex Education

All policies were signed by Chair.

#### **7. Business brought forward by Chair**

No other business was brought forward.

The meeting ended at 4.40pm.