

**College Road Primary School
Learning & Environment Committee Meeting
Autumn Term Thursday 19th October 2017 – 3.45pm**

Present:

Mrs J Wain (Chair L&E)
Mrs Mitrache
Mrs Eccles
Mrs Clements
Mrs S Brown (Clerk)
Mrs C Francis-McLeod (Deputy Headteacher)
Also present: Mrs N Copp

Action

MINUTES	
<p>1. Apologies for absence Mr Wallace, Mrs Francis represented Mr Wallace.</p> <p>2. Minutes of previous meeting No response from PAG regarding letter sent about the attendance issues.</p> <p>3. Elect chair Mrs Clements proposed Mrs Wain to stand as Chair of L&E committee which was seconded by Mrs Eccles. Mrs Wain was elected Chair of the sub-committee.</p> <p>4. Curriculum update – Pupil Premium (Mrs Copp) Mrs Copp was invited to Governors to provide a curriculum update on pupil premium. The meaning of Pupil Premium was explained and how it is received. Individual teachers identify PP children and monitor, the school employ a PP teacher to work to ensure the children meet ARE. A report was produced by Mrs Copp which explained the targets and attainment. In KS1 a lot of PP children are not identified because of universal infant free school meals which means less parents are willing to complete the paperwork. Mrs Wain asked how this is currently being dealt with. Mrs Francis explained that in July 17 the office and parent support completed an overhaul of KS1 to ensure all parents had FSM forms, a register was held and incomplete forms chased up weekly to ensure no parents were missed. Mobility is very high in KS1 which has a big impact. A table detailing the progress of PP children was also produced, children may not be at ARE yet but they are making good progress. Curriculum changes have also had a negative impact on this. Displayed on the schools website is the full explanation of how we spend our PP money.</p> <p>5. Review works carried out Art room – complete repaint. ICT – complete repaint. The KEEP – completely oiled. Foyer – new safeguarding entrance works which includes a learning space and waiting area. Blue gates to playground – safeguarding improvement</p>	

6. Health & Safety report, includes accident & fire drill report

1st fire drill of school year which was very good with new children.

Accidents: 1 staff member working in the kitchen burnt her foot and hand. Reported to CaterED, staff member sent to Cumberland. Governors have asked for an update on what action CaterED have taken regarding the accident and the faulty equipment.

There had been a number of accidents in the Foundation play area outside where the children had kept running into the flower activity, a few measures had been put in place to make it safer however eventually it was disposed of.

Other accidents are mainly bumps, slips and trips.

7. Report on standards & achievement, including SATs, progress data and verbal report

A report was produced regarding statutory assessments which was explained by Mrs Francis. Year 2 (last year's cohort) results were disappointing, measures have been put in place to rectify.

A number of children from last year's Year 6 cohort were working around the age of a 13/14 year old.

We were above national average for Yr 6 tests, Yr 1 phonics and EYFS.

A progress report was handed out to show the progress made from start of 16/17 to the end which separates PP and non PP children. We are very lucky to have a PP Teacher and Governors wished to note their thanks for all of her hard work.

8. Progress through the School Improvement Plan

Premises was the only area for review which is up to date and complete.

9. Review of School lunches

72% to 75% of the school are having school lunches.

Meal take up for 16/17 graph was produced by CaterED, we are above city average.

10. Policies

None to be reviewed

11. Business brought forward by the chair

Afterschool club – Mrs Eccles and Mrs Mitrache raised their concerns about the afterschool club facility which is currently running at a loss and may cease at the end of term. Governors discussed some more ways of publicising the facility to make it a success.

The meeting ended at 4.45pm

Date of next meeting: 22nd February 17