

**College Road Primary School
Learning & Environment Committee Meeting
Spring Term Thursday 5th March 2015 – 3.45pm**

Present:

Mrs C Francis-McLeod (Acting Headteacher)
Mr K Finch (Chair)
Mrs L Clements
Mrs J Wain
Mrs U Korzeniowska
Miss S Bigmore (Clerk)

	Action
<p>1. Apologies for absence</p> <p>Apologies were received from Mrs Sculpher. Unfortunately Mrs Sculpher has also resigned as a Governor due to time as she now works full time so is unable to commit fully as a Governor. It was discussed that we would work to really advertise the Parent Governor vacancy at parents events next week.</p> <p>2. Minutes of previous meeting</p> <p>Signed and approved by Governors.</p> <p>3. Health & Safety update</p> <p>Governors pleased with Fire Drill.</p> <p>Mrs Francis gave Governors a verbal brief:</p> <p style="padding-left: 40px;">Radon detectors now in place which are located around the school. Asbestos check was successful. Currently a fire risk assessment is taking place around the school. Working at heights training was completed by Mr MacLeod and he will feedback to staff and pass on training. Pond area has had a risk assessment completed due to building work going ahead next to the school. Food hygiene training has taken place and is ongoing for numerous staff. Risk assessments for each classroom has been completed and all other risk assessments are up to date. Accidents reported were one staff member hitting their head and another falling on the stairs. All checks have taken place and actions taken. There was one child related accident and improvements have been made. All accidents/incidents have been reported appropriately. Boiler has had a service.</p>	<p>Clerk</p>

4. Report on Maths (Verbal report by Mrs Copp)

Mrs Copp has taken over maths whilst Mrs Rolfe is on maternity. More depth less acceleration and problem solving is happening in maths. Teachers are using their objectives. Gifted and talented children are being challenged more. Telling the time is an area within the school that the children are struggling with so this is a whole school focus with activities planned. Staff are made to challenge children and taking the time to return to the areas the children are struggling with. Year 5 curriculum has changed so this is an area being looked at as there are areas that were previously not covered due to the curriculum changing. This is an issue across schools not just within College road. Real life maths where appropriate is a focus point and making maths fun. Mr Ansell is still doing one to one tuition and we have a Pupil Premium teacher and HLTA working on maths.

Mrs Copp was thanked by Governors for her additional work whilst Mrs Rolfe is on maternity.

5. Progress through the School Improvement Plan (please bring your copy)

Pupil progress meetings are ongoing to ensure children are where they should be.

Improved standards of writing is completed and training took place for teaching assistants. Real life writing opportunities is also taking place which includes working on the new school website where the children will write their own class pages.

One to one tuition is still ongoing.

Attendance was 96.43% at the end of January phone calls to home and awards are given out which contribute to this success.

Work within the Community has been successful Multicultural day was really successful and lots of people attended.

Behaviour policy has been updated and good behaviour is being promoted within the school.

Assessment a new system is an ongoing project which is being followed by the teaching staff, improvements are continuously being made and consistency is there. The Government have recently changed that only 70% of objectives need to be met by children.

Quality of learning; lots of progress is being made, various training sessions have taken place for Arts, working alongside music has just taken place, Yr 3 and Yr 4 are going to be involved with a local orchestra to learn and perform a song, Mrs Copp has completed

some training to help with the new computer curriculum and will be passing on to the other staff, ICT technician has also been taken on and being used to help with CPD in house. Co-coaching has continued following on from OFSTED, observations have recently taken place by Mrs Francis and she has been impressed with the teaching within the school. Work with Stoke Damerall for PE is helping the teachers progress their PE skills, training for Music has taken place and access to some online music systems has really helped teach music. Children are wanting to learn about various cultures and different countries. More training for TAs for precision teaching took place provided by the speech and language support we use the children are already making progress from this. The SENCO is currently working an additional day a week to support the current staff changes. A Speech and Language teacher is working with some of the children one to one but will move into the classrooms eventually. Interschool working has been delayed although joint moderation on the teacher training day did take place, the staff found this useful. The trust is looking into a SWPET joint project with the Barbican theatre looking at a performance poetry day. Mandarin training is going to carry on. Meetings for parents will be arranged about the new assessment system. There was not a very big uptake for the family literacy and maths programmes although there was for the artistic programmes. New website is on its way, new signage outside is in place and internal signage has been ordered which has improved the schools image.

The boat area improvements have taken place and new flooring is being laid over Easter in the classrooms.

A PE apprentice is in place, part of his remit is to encourage children to take part in activities and get girls joining in with sports. PE cards that the children are working on are nearly done and will go on the new website when complete.

Lunch numbers varies dependant on the menu but school lunches are actively being promoted, children are being encouraged about fruit and water and the importance of it. Healthy tuck shop trial was very successful and the children sold out of everything, looking for support from parents to get involved. Pea pod is still being opened weekly which involves using their maths skills.

6. Review premises improvements – walk round

Governors were shown the following areas:

Where the recent accidents took place.

New flooring is being laid.

Small areas of maintenance.

New TV/advertising space in library.

Improvements to reception area which include, new logo mat, lighting and air fresheners. A new staff and Governors photo board has also been purchased.

7. Predicted outcomes for cohorts in the school

Targets were given to Governors by Mrs Francis who explained the grids and the aged related expectations. The school should be within the yellow grid, it is predicted that it should take the school a couple of years to improve due to the new curriculum. Some of the classes are very unique with their abilities, additional support will be provided to those classes.

8. Policies:

SEN Policy has changed with the updates in italics, it is now in line with the new SEN guidelines.

No changes to the home school agreement apart from the new logos that have been updated.

Both policies were signed by the Chair.

The meeting ended at 5.15pm.