

**College Road Primary School
Learning & Environment Committee Meeting
Autumn Term Thursday 20th October – 3.45pm**

Present:

Mr J Wallace (Headteacher)
Mrs J Wain
Mrs V Eccles
Mrs S Brown (Clerk)
Mrs C Francis-McLeod (Deputy Headteacher)

Action

MINUTES	
<p>1. Apologies for absence Received from Mrs Clements.</p> <p>2. Elect chair Mrs Eccles proposed Mrs Wain to stand as Chair of L&E committee which was seconded by Mr Wallace. Mrs Wain was elected Chair of the sub-committee.</p> <p>3. Minutes of previous meeting Update was given at item 9. Minutes were approved and signed by Chair.</p> <p>4. Curriculum update – Maths Mrs Rolfe was invited to give an update on Maths in the curriculum. Maths progress is really positive across the school; focus is to build on real life learning and social enterprise within maths. Rolling out new initiatives towards improving standards and attainment. New calculations policy has been passed on to all staff. The policy was explained to Governors. How the policy has been laid out visually is a much more improved approach. The learning has been extended for parents to use at home. This term there will be videos available on the website for parents and children to use at home to help them with the methods. Mrs Eccles suggested a maths open afternoon for parents and carers to attend. Fun Maths games will be produced for children to take home and bring back and swap. Real life maths opportunities are being looked at for the future term. Mrs Rolfe was thanked for all of her hard work; she is doing an excellent job.</p> <p>5. Review works carried out</p> <ul style="list-style-type: none"> • Eco building project update: Delay with project due to PCC planning department. Additional reports have been requested and submitted. There has been a positive outcome from bid writing as Garfield Weston has kindly donated a grant towards the project. • Other works: Problem in the Foundation huts with the flooring. A maintenance programme of repairs is now in place and ongoing work is taking place. Year 3 and Year 4 was painted over the summer holidays. Cover to bike rack has been fitted. Bordering sports seats around playground have been replaced. 5 year electrical safety testing has taken place. A new smart meter is being fitted in the hall. 	

<p>6. Health & Safety report, includes accident & fire drill reports Fire drill report was provided to Governors. Overall very good drill.</p> <p>Access audit and action plan was also provided for the next 5 years which Mr Wallace explained to Governors.</p> <p>Radon readings were again above recommended levels earlier in the year. Companies visited to quote us for a sump extractor system which will remove radon from within the building; we are awaiting quotes. Mr Lendon has recommended companies to use.</p> <p>Accident book monitoring: No accident patterns therefore no action needs to be taken. No staff accidents.</p> <p>7. Report on standards & achievement, including SATs, progress data and verbal report Assessment results (projections) were provided to Governors. The Year 6 results were very good, above national average in reading and maths but slightly below in writing, and grammar and punctuation. The government have changed their expectations. We are above national floor targets for progress. A termly progress report was produced by Mrs Francis using percentages of children who had made expected or better progress. Attainment data was also produced and explained.</p> <p>8. Progress through the School Improvement Plan There is nothing to be reviewed at this meeting. Mr Wallace welcomed any questions.</p> <p>9. Review of School lunches CaterED provided an update to show our uptake has increased. CaterED is the only school catering facility in the country to be working like it is. There is a new menu to start 31st October 16. The trading statement for year ending 31st August 16 was also provided for Governors.</p> <p>10. Policies Non to be reviewed.</p> <p>11. Business brought forward by the chair None</p> <p>The meeting ended at 4.50pm</p>	
<p>Date of next meeting: 23rd February 2017</p>	