

College Road Primary School

Minutes of the Full Governors' Meeting held on Thursday 7th July 2016 The meeting commenced at 3.45pm – Art Room

Present: Mr J Warwick (Chair), Mr J Wallace (Headteacher), Mrs A Blom, Mrs L Cvetanovic, Mrs L Clements, Miss L Corbett, Mrs S Lees, Mrs J Wain, Mr N Head, , Mrs S Brown (Clerk) and Mrs C Francis-McLeod (Deputy).

	Action
<p>1. Apologies/sanctions for absence Mrs V Eccles, Mr K Finch, Mrs U Korzeniowska.</p> <p>2. Re-appointment of Governors Mr Warwick – Reappointed as Chair as voted by governors. Mr Finch – resigned due to work commitments. Mrs Lees – reappointed as a foundation trust governor by governing body. Mrs Korzeniowska – has provided a verbal resignation and the school will need to reappoint a new parent governor in the new school term.</p> <p>Governors were thanked for their hard work and dedication.</p> <p>3. Minutes of previous full Governors meeting Minutes were approved and signed.</p> <p>4. Review unvalidated SATS data – KSI - KS2 Mr Wallace handed governors the recent results from SATs data. The results were very positive, 72% of Foundation children reached a good level of development which is above previous years, and this reflects really good provision. Year 1 phonics results were also good. Year 2 SATs were positive. Year 6 teacher assessments and test results were the same. The test results were positive when compared with the national performance. Year 6 writing was moderated as well. Mrs Francis and all the staff involved in the assessments, and those that have supported year 6 were congratulated for all of their hard work this year.</p> <p>5. Set dates for Governor meetings for 2016/2017 Dates were approved and adopted by governors.</p> <p>6. Headteacher's Report Mr Wallace briefed governors on the summer term report. The recent court case in the news has had an impact on attendance but in comparison to schools within Plymouth we are still doing very well. Free school meals is an ongoing issue with KSI due to the universal infant free school meals, our parent support and admin staff are working continually to make improvements, governors suggested looking into an incentive to encourage KSI parents to sign up.</p>	Clerk

<p>Mrs Jewell has been appointed to work with year 6, Mrs Cvetanovic has resigned, and a new MTA has been appointed. SEN audit has taken place; visit was positive waiting on a full report. Lots of visits and activities have taken place this is due to the commitment from staff. In comparison to other schools Mr Wallace is proud of the dedication of the staff, and people associated with College Road. Governors wish to congratulate all the staff of the school who work really hard.</p> <p>7. Report from SWPET (Multi Academy Trusts) On 21st July there is a SWPET board meeting following on from all of the trust schools full governor meetings to determine which schools will remain in the trust and which will go to an academy. One school has already joined a MAT. College Road governing body have previously agreed to maintain foundation status within the cooperative trust. This position was reaffirmed by governors. Once a decision has been made an update will be given.</p> <p>8. 2016/2017 Prospectus Governors were provided with a copy of the new prospectus for next term.</p> <p>9. Progress through the School Improvement Plan 15/16 There are only 3 items to review. Governor involvement – newsletter updates are given about individual governors. Governors regularly visit the school. Learning and Teaching enjoyment – from the children’s questionnaires and observations, it is clear that children are enjoying being at school.</p> <p>10. Headteacher Performance Management Mr Crispin has previously worked with governors for headteacher performance management. Governors agreed for Mr Crispin to work with the school again for a further year. He will also work with the school to produce reports and help inspect as an external expert. Mrs Lees will be trained to be able to help with the process of HTPM.</p> <p>11. Policies</p> <ul style="list-style-type: none"> • Compliments, Comments, Concerns and Complaints Policy – This policy is a new policy from governor support which we have adopted. Signed by Chair. • Equality and Diversity – approved by governors and signed by chair. • Appraisal for Teaching staff - approved by governors and signed by chair. 	<p>Clerk</p>
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- Freedom of Information - approved by governors and signed by chair.

12. Adopt new:

- School Improvement Plan 16/17
- Self-Evaluation 16/17

The school improvement plan day was really useful. The SLT teams have fed into the new SIP. Attention was drawn to the new school priorities. The school will need to work hard to gain a network of partners. We will still continue to work with other primary schools in Plymouth.

13. Children and Parents survey reports

202 children and 114 parents took part in the survey and overall the results were very positive.

14. Committee Reports

- Finance and Personnel – 9th June 16
- Learning and Environment – 23rd June 16

Governors were provided with minutes for their information. An update on the building project was given.

Mr Wallace updated governors on the L&E minutes item 9; an email has been sent to all staff and governors with the social networking policy.

Miss Li (Mandarin Language assistant) was thanked by governors for all of her hard work over the last 2 years.

15. Governor Visits

Report was given by Mrs Wain.

16. Correspondence

None

17. Business brought forward by Chair

Date and time of next meeting – 17th November 2016 at 3.45

Meeting finished at 5.25pm.