

College Road Primary School - Plymouth

Minutes of the Full Governors' Meeting held on Thursday 20 March 2014. The meeting commenced at 3.45pm – Art Room

Present: Mr J Warwick (Chair), Mr K Finch, Mr J Wallace (Head), Mrs L Cvetanovic, Mrs A Blom, Mrs S Lees, Mrs U Cicila, Mrs L Clements, Miss L Corbett, Mrs J Wain, Mrs K Wood and Miss S Bigmore (Clerk).

Action

<p>1. Apologies received and approved by Governors No apologies.</p> <p>2. Minutes of previous meeting The Governor visits were successful and Mr Wallace thanked Governors for their support during the recent visits.</p> <p>1322 – No letter received from environmental health reference noise complaints.</p> <p>Teachers pay policy will be looked at in the next F&P meeting.</p> <p>Mr Warwick signed minutes from 21 November 2013 meeting.</p> <p>3. Headteachers report The school now have 201 children enrolled and lots of applications for next year. Mr Wallace talked through the Headteachers report, this report contains some extra information compared to previous reports. Whole school attendance is in excessive of the target, daily phone calls and regular meetings with parents now take place and only one child's absence is less than 85%. 3 exclusions have been made in the last 6 (school) months mainly due to fighting and the pupils have come back with behaviour support programmes in place. No issues with staffing, the school business group is working well and there is an upcoming dragons den. Yr5 and Yr6 residential was very successful, the children were a credit to the school and Miss Corbetts help was really appreciated. Tablets and charging dock have been purchased. PR for the school has been good the school was on TV twice this year. Mr Warwick thanked the School for the hard work at the skipping day which raised a huge amount of money for charity. Financially the school is in a positive position. The school is ready for new upcoming changes in all areas. Friday 4 April Governors were invited to the school improvement planning meeting.</p> <p>4. Central record Governors were informed that the Central record is up to date and procedures are followed.</p>	
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5. Progress through school improvement plan

Governor involvement – Monitoring forms are complete, increased level of challenge.

Leadership – Mr Arundell is doing well at his secondment. Mr Wallace has been impressed with how well the current SLT work together and how focused and organised they are within their areas.

6. Committee reports

F&P – Item 4 the hold up with lawyers has been solved and the deeds have recently come through.

The school has a healthy carry forward and the budget for next year has been approved and signed by Governors.

Mr Warwick signed minutes.

L&E – Mr Finch approved and signed minutes.

7. Term dates

Term dates for 2014/15 has been worked out within the Trust that share professional development days. Mr Finch showed his concerns with some of the professional development days which do not sit next to the school holidays.

Governors approved the dates.

8. Admissions

No comments were received when admissions criteria was on the website. Governors adopted the Admissions criteria 2015/2016.

9. Governor training and visits

Mr Warwick and Miss Bigmore attended the chairs update in January. Mr Warwick and Mr Wallace attended an OFSTED update and Governors were sent copies of some of the useful information which they were briefed on. Governors will be under scrutiny when OFSTED visit and Pupil Premium will be looked into.

Governors were very impressed following on from the school visits, staff were enthusiastic and had very good ideas which they shared with Governors. A huge amount of assessment and monitoring takes place, Governors enjoyed working together with the staff within their areas. Staff were thanked for their efforts.

10. Governing body vacancies update

Staff Teacher vacancy filled by Miss Corbett.

Parent Governor was appointed effective from 21 March which is Mrs Laura Sculpher.

11. Centenary update

<p>Media coverage has taken place within the local paper, a street party will be arranged, whole school photograph will be booked, new uniform will be looked into with a new logo, VIPs have been invited and a few confirmed.</p> <p>Governors were invited to get involved.</p> <p>12. Governing body – skills Mr Warwick encouraged Governors to complete the skills form with any extra skills that might be of use.</p> <p>13. Governor committee and link structure areas Mrs Cicila agreed to be part of the Learning and Environment committee and work with Mrs Wain within Foundation/EYFS.</p> <p>Mrs Lees offered to swap committees if required.</p> <p>14. Living wage Mr Wallace briefed Governors on the living wage as the school would like to adopt it. For this financial year it will cost £400 and for the next financial year £1600.</p> <p>Governors agreed to implement the living wage for low paid workers.</p> <p>15. Pupil premium The school contributes a huge amount of its own money to provision for pupil premium children. Mr Wallace said we narrow the gap very well, there is info on the website. The pupil premium children and non pupil premium are performing nearly in line with each other with a few exceptions of SEN children. Mr Wallace talked Governors through the figures compared to national standard. There are no significant difference between genders. Mrs Wain commented on how enthusiastic and focused the children were following on from one of her recent visits to do reading and writing with the pupils.</p> <p>16. SWPET update A new corporate ID is looking to be produced and due to come to the Trustees ready to be on track by May and launched in the summer with the trust sports day. The joint trust sports day has been booked at Brickfields which all children within the trust will attend and the theme is going to be the common wealth games. There is a lot happening but more to report next term.</p> <p>Teachers have partnered up within the trust to help improve their practise which is positive and been very useful with sharing ideas and helping each other.</p> <p>Mr Warwick is looking into a trust Governors meeting to get to</p>	<p>Governors</p> <p>Clerk</p>
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<p>know each other.</p> <p>17. Correspondence The local authority has written to the school about the crossing patrol. Keyham Barton are going to be an academy. NUT strike day is 26 March. Letter from Virtual school team about data tracking. Visit report from Maria Anderson following up from her visit.</p> <p>18. Business brought forward by Chair Pecuniary forms need to be completed and returned to Clerk.</p> <p>Date of next meeting 10 July 2014</p> <p>Meeting finished at 17.15</p>	<p>Clerk</p>
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