

College Road Primary School - Plymouth

Minutes of the Full Governors' Meeting held on Thursday 10th July 2014. The meeting commenced at 3.45pm – Art Room

Present: Mr J Warwick (Chair), Mr K Finch, Mr J Wallace (Head), Mrs L Cvetanovic, Mrs S Lees, Miss L Corbett and Miss S Bigmore (Clerk).

Action

<p>1. Apologies received and approved by Governors Apologies were received from Mrs Blom, Mrs Clements, Mrs Cicila, Ms Sculpher, Mrs Wain and Mrs Wood.</p> <p>There were enough Governors present to hold the meeting.</p> <p>2. Minutes of previous meeting No comments from Governors and the minutes were signed by the Chair.</p> <p>3. Review unvalidated SATS Overall all of the results for the school have been the best to date. 92% of Year 6 have made 2 levels progress which is above average. The results were very good and the staff should be proud. Individual results are being reported to parents and children next week.</p> <p>4. Dates for 2014/2015 Dates were approved by Governors</p> <p>5. Headteachers report Attention was drawn to the 81 applications for 30 places in September's intake and the absence rate is better. Staffing changes are Mr Arundell's confirmed departure and a Restaurant manager has been appointed to start in September which will help with the additional lunches for KS1 free school meals. An ICT technician has also been appointed to share with Drake.</p> <p>The tree in the playground is nearly 100 years old. There will be building work taking place over the summer holidays to restructure the toilet areas to create additional storage space and a disabled toilet, this was previously agreed by Finance and Personnel Governors.</p> <p>PE & health is now being overseen by Miss Corbett, teaching of PE is very impressive and extra-curricular activities of sports are very frequent. The cashless system is working with a few glitches but going well overall.</p> <p>There are a lot of parents joining the PTA which has been really successful. There were a few issues from the recent disco</p>	
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regarding the volume from 2 local residents but in the Headteachers opinion the volume level was acceptable, and previously agreed volume levels, via PCC environmental health, were adhered to.

6. Report from SWPET

The membership scheme has been launched and there was a joint sports day on 8th July where the children were mixed to make teams, it was very successful and a few spectators attended. Headteacher meetings and Board meetings take place regularly and Trust Heads report on each other's schools. The schools are all very supportive of each other. Governors will need Trust membership applications sending to them. A trust appointees Governor get-together will take place next term to meet one another and discuss ideas.

7. 2014/2015 Prospectus

New prospectus has been introduced and given to the new intake.

8. School improvement plan

Standards – widening of Governors profile does take place but will be extended to make more progress.

Increasing and monitoring standards also takes place.

Organisation – At the trust meeting a decision was made to investigate joint safeguarding training. It is currently the Headteachers responsibility. Mr Finch will discuss some ideas to see if the British red cross can offer any training.

In a previous survey parents were concerned with bullying in the school which is an ongoing area being looked into. Governors are satisfied that children are enjoying the education that they are receiving at the school.

9. Headteacher performance management

Governors agreed to use Mr Crispin again as he understands the school very well. Mr Finch agreed to be involved with the Performance management. Governors were encouraged to have the training to be part of this process.

10. Policies

A few amendments have been made with the Teachers pay conditions. Appraising Teacher Performance, Child Protections, Complaints procedure and Freedom of information was agreed and signed.

11. Adopt new school improvement plan

Governors are content with the 2014/2015 improvement plan and its priorities. The Headteacher brought to Governors attention the

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aim to teach Mandarin which will take place in the school as well as Stuart Road, no other schools in Plymouth teach Mandarin. Writing, Music, PE, computing will be an improvement priority.

The new school improvement plan was adopted.

12. Children and parents survey reports

186 children took part, in each positive area there was an increase on the previous year. This is the most positive view but could still be improved.

69 parents/carers returned surveys. The positive results are much higher than previous years.

Congratulations were passed to all the staff.

13. Committee reports

- **Learning and Environment**

Minutes were signed by Mr Finch.

- **Finance and Personnel**

Attention was drawn to the Living wage 'top up' which was agreed.

Minutes were signed by Mr Warwick.

14. Governor visits

Mr Warwick visited Year 4 to talk about History which related to the Centenary. Mrs Wain visited Reception to meet the new parents for the September intake.

15. Correspondence

None.

16. Business brought forward by Chair

Mrs Wain's term is due to end in August 2014 and Governors agreed for Mrs Wain to remain a Governor. Mr Finch advised Governors that he may miss the occasional meetings as he has work commitments. Mr Warwick has encouraged Mr Finch to elect a Vice Chair for the Learning and Environment committee.

Date of next meeting 20 November 2014.

Meeting finished at 4.55pm

Clerk